

Opening Remarks by Ms. Pettibone

Meeting was held on 13-14 July, 1998 at Ft. Belvoir, VA.

There will be a union meeting at the end of the month. If there are any issues you know of that you think we should bring up there, let us know.

In addition, there will be a briefing to Mr. Oliver on the Anderson Study soon. Mr. Oliver is the principal deputy under Dr. Gansler. Details of the Anderson study may be obtained from the March Ops Chief Meeting Notes.

Ms. Pettibone asked if there was interest in repeating the Group Leaders Conference held two years ago. There was, so Ms. Pettibone will check into it along with a potential date. Possible topics include: TAG, compliance with One Book, SPI, etc.

Topics covered at this meeting

1. Action Item Review, Mr. Bill Gibson
2. Ops Chief Status, Ms. Marshall, Mr. Landini, Mr. Nereng, Mr. Phillips
3. Pre-Award Surveys, Mr. Robert Kennedy
4. Cost Monitors, Lt Col Ken Truesdale
5. Packaging Supply Discrepancy Reports (TM 98-180), Mr. Frank Guerrero
6. Property Issues, Mr. Paul Farley
7. Reconciliation, Ms. Cynthia Brice
8. Terminations, Ms. Cynthia Brice
9. CACO/DACO PAT Team Progress, Mr. Frank Wojtasek
10. Certification PAT, Ms. Donna Albrizio
11. Subcontract Management PAT, Mr. Ron O'Daniell
12. Pilots to Influence Cost/Schedule Variance, Mr. Barry Schuler
13. EDI Progress Payments, Mr. Tim Frank
14. DCAA Audit Determined Years, Mr. Glen Gulden
15. LDD Metric, Maj. Terry McElroy
16. CAS Board, Ms. Tricia Kobus

Actions resulting from June Ops Meeting

JULY ACTION #1: Ms Pettibone wants a system, like the Customer Service Standards that Mr. Landini presented, for DCMC-O (Mr. Michael Carter).

JULY ACTION #2: The Pre-Award owner to report back in two months on their progress. Select Customer and CAO sites to do a test and get their opinion of Risk Based PASS (Mr. Robert Kennedy).

JULY ACTION #3: Districts to look at the new draft AJG and think about the issue of contracts specialists (LtCol Ken Truesdale and Ops Chiefs).

JULY ACTION #4: Get the packaging discrepancy reports system into AMS (Mr. Frank Guerrero).

JULY ACTION #5: Ms. Pettibone and Mr. Schmitt to develop a charter for the Packaging PAT.

JULY ACTION #6: Mr. Guerrero to report back on data analysis for the next Ops Chief Meeting (AMCOM Packaging Discrepancies). Ops Chiefs to verify that they have all discrepancy reports and perform analysis (pareto) (Mr. Frank Guerrero and Ops Chiefs).

JULY ACTION #7: To brief the resource impact of the centralization/decentralization and resource review criteria model on DCMC CAOs. (Mr. Paul Farley).

JULY ACTION #8: To figure out the impact of doing Tier 1 reconciliations, then brief Gen Malishenko to get his approval to proceed (Ms. Cynthia Brice).

JULY ACTION #9: Ms Pettibone wants an answer from DCMC of why TAMS does not have system Documentation (Suspense to DCMC-OE).

JULY ACTION #10: Ms. Pettibone wants someone to come explain to her why we can't do Ad-Hoc queries in TAMS (Suspense to OE).

JULY ACTION #11: Need to write a letter to re-instate the T4C goal. Reporting will be done at Ops Chief Meeting till Oct. After that, it will be incorporated into the MMR. Need to figure out all the mechanics of publishing in the Metrics Guidebook, etc. The goal has slight amendment of 75% of 450 Days (Ms. Cynthia Brice).

JULY ACTION #12: To develop a brief for the Executive Council on CACOs and DACOs (Mr. Frank Wojtasek).

JULY ACTION #13: To do the same analysis on DACOS as was done on CACOS (Mr. Frank Wojtasek).

JULY ACTION #14: To develop a one-page fact paper detailing the difference between DACOs, CACOs, and DCEs (Mr. Frank Wojtasek).

JULY ACTION #15: To coordinate the revised certification briefing with the Ops Chiefs (Ms. Donna Albrizio).

JULY ACTION #16: To ensure recertification includes consideration as to whether the person is working in that area (Ms. Donna Albrizio).

JULY ACTION #17: Certification PAT to reschedule the 22 June briefing to 23 July for Gen. Malishenko (Ms. Donna Albrizio).

JULY ACTION #18: To define what the new tasks at the EVM Pilot sites and for the Ops Chiefs to consider anymore ideas or pilot sites that may be appropriate (Mr. Barry Shuler and Ops Chiefs).

JULY ACTION #19: To verify the Progress Payment goal and let Ms. Pettibone know. Jill will forward to the districts and any appropriate actions (Mr. Tim Frank).

JULY ACTION #20: To determine what parameters to use for reportable LDD Cases each month here at HQ and brief at the next Ops Chief Meeting (Maj. Terry McElroy).

JULY ACTION #21: Ops Chiefs to come back at the next Ops Chief meeting with their formal plan for dealing with late contractor overhead proposals (Mr. Glen Gulden).

Action Item Review, Mr. Bill Gibson

June Action #1 (Closed) - Draft a tasking letter concerning the use of AMS and MSTA. (Mr. Richard Horne)

Memo #98-197, Metrics System Transition Application (MSTA) Use (INFORMATION) was posted to the HomePage on 06/24/98

June Action #2 (Open) - Investigate the need for additional SDW training. (Mr. Mike Williams)

June Action #3 (Open) - PAT team to review DCMC-O courses selected for distance learning (P18-Intro to PROCAS, P19-PROCAS Enhancement Workshop, S09-Statistical Sampling and S13-Welding). Coordinate with the process owners and assure new philosophies were entertained. (Ms. Georgeanna Adams)

S13 still needs to be verified. Other courses have been verified.

June Action #4 (Open) - DCMC BG to write up the rules (what they recommend) for college courses. How much time is allowed (homework time, class time, etc). What are the implications of correspondence courses? (Mr. Steve Herlihy)

June Action #5 (Open) - To brief the Gen Malishenko on Certification (when District Commanders are here or on conference call or VTC). (Ms. Georgeanna Adams)

Meeting scheduled for July 23. Relates to July Action #16

June Action #6 (Closed) - To go through the skill areas/courses to determine which ones currently have a recertification requirement. (Ms. Georgeanna Adams)

The recertification requirements were briefed at the July Ops Chief Meeting.

June Action #7 (Open) - District Ops to review certification approval processes (i.e., a board rather than the current process). (Ops Chiefs)

June Action #8 (Closed) - The Ops Chiefs to set up a VTC to get a look at the late final overhead proposal data. They agreed on the first week in July. (Ops Chiefs)

VTC was conducted on 11 July.

June Action #9 (Open) - The CACO team will develop a new AJG for CACOs and write duties for DACOs. (Mr. Frank Wojtasek)

June Action #10 (Closed) - The CACO the team will revisit PLAS data and brief results at next Ops Chief Meeting. (Mr. Frank Wojtasek)

Mr. Wojtasek briefed his PLAS Analysis at the July meeting.

June Action #11 (Closed) - Ms. Pettibone asked Mr. Wojtasek to interview CACOs and DACOs to get better feel for what they do. (Mr. Frank Wojtasek)

Mr. Wojtasek conducted phone interviews with 21 CACOs and briefed results at the July Ops Chief Meeting.

June Action #12 (Open) - Revisit the \$200 Million threshold to determine if that should be changed or if there are other discriminating characteristics. (Mr. Frank Wojtasek)

June Action #13 (Open) - Tasking Memorandum be developed and sent to field to study and develop a measurement device tying LDD to Property System Status ratings. (Maj. McElroy)

June Action #14 (Open) - DCMC-OE to work with AQAC to obtain TAMS system documentation. (Ms. Cynthia Brice)

June Action #15 (Closed) - The Ops Chiefs to develop recommendations for next month on strategy at what to look at for terminations. Don't want to let "old-dogs" get any older. (Ops Chiefs)

Strategy was developed and will be discussed through October 98 through a revised metric. This was rolled into July Action #10.

March 98 Action #8 (Open) - The Safety PAT will test the metric for the next six months and report back on conclusions and recommendations (to be briefed at October Ops Meeting).

Safety PAT to debrief at October Ops Chief Meeting.

March 98 Action #10 (Open) - To tell the F Shops to use paperless procurement for small purchases.

This action changed ownership at the 15 June Meeting. We need to write a letter through the District Commanders to F Shops. (Mr. Mike Williams)

March 98 Action #15 (Open) - Require Center Chiefs and one other to get appropriate and current Secret Clearance and Passports to assist AS and International.

Mr. Phillips did provide the list, but one name still needs to be processed.

Tentative Topics for next Ops Chief Meeting

1. Centralized/Decentralized and Property Resource Review Model, (Mr. Paul Farley
2. Cost Monitor AJG issue.
3. Discrepancy Report Analysis, Mr. Frank Guerrero
4. Integrated Policy and Process Deployment, Ms. Kathleen Zalonis
5. SPI and Civil/Military Integration, Ms. Yolanda Gallegos
6. Late Contractor Final Overhead Proposals
7. EVMS Pilot Status, Mr. Barry Schuler

Operations Chief Meeting schedule through the end of the Year

18 August, Ft. Belvoir, VA

28-29 September, Los Angeles, CA

16 October, Ft. Belvoir, VA

12 November, Ft. Belvoir, VA

14-15 December, Clearwater, FL (May be cancelled in lieu of larger
Group Leaders Conference)

//signed//

Ms. Jill Pettibone

Personnel in Attendance (listed alphabetically)

<u>First</u>	<u>Last</u>	<u>Organization</u>	<u>Phone</u>	<u>e-mail</u>
Donna	Albrizio	DCMDE-OE	(617)753-3911	dalbrizio@dcmde.dla.mil
Loretta	Bowman	DCMC-OE	(703)767-3439	loretta_bowman@hq.dla.mil
Cynthia	Brice	DCMC-OE	(703)767-3437	monnah_brice@hq.dla.mil
Karen	Clougherty	DCMC-OC	(703)767-3412	karen_clougherty@hq.dla.mil
Ann	Deitz	DCMC-BG	(703)767-2358	ann_deitz@hq.dla.mil
Wayne	Easter	DCMC-OG	(703)767-2367	wayne_easter@hq.dla.mil
Mike	Falvey, LtCol USAF	DCMC-OC	(703)767-2378	mike_falvey@hq.dla.mil
Paul	Farley	DCMD-OE	(703)767-2443	paul_farley@hq.dla.mil
Bill	Gibson	DCMDI-O	(703)767-2793	william_gibson@hq.dla.mil
Frank	Guerrero	DLSC-LDD	(703)767-3511	franklin_guerrero@hq.dla.mil
Glenn	Gulden	DCMDI-RO	(703)767-3406	glen_gulden@hq.dla.mil
Steve	Herlihy	DCMC-BG	(703)767-3464	stephen_herlihy@hq.dla.mil
Kathryn	Johnson, LtCol USAF	DCMDI-RO	(703)767-3395	kathryn_johnson@hq.dla.mil
Penny	Kingsbury	DCMC-OE	(703)767-3413	penelope_kingsbury@hq.dla.mil
Paul	Kretzling	DLSC-LDT	(703)767-3635	paul_kretzling@hq.dla.mil
Steve	Krivokopich	DCMDW-OTT	(310)335-4213	skrivokopich@link.dcmdw.dla.mil
Pete	Landini	DCMDW	(310)335-3600	plandini@link.dcmdw.dla.mil
Brian	Loftus	DCMC	(703)767-7426	brian_loftus@hq.dla.mil
Fred	Lundy	DCMC-RY	(562)593-3815	clundy@lqbpromd.dcmdw.dla.mil
Molly	Marshall	DCMDE-O	(617)753-4093	emarshall@dcmde.dla.mil
Terry	McElroy, Maj USA	DCMC-OE	(703)767-3448	terry_mcelroy@hq.dla.mil
John	McPherson	DCMDI-RO	(703)767-8136	john_mcpherson@hq.dla.mil
Norris	Nereng	DCMDI-O	(703)767-2481	norris_nereng@hq.dla.mil
Ron	O'Daniel	DCMC-OG	(703)767-3365	ron_odaniel@hq.dla.mil
Jill	Pettibone	DCMC HQ	(703)767-2411	jill_pettibone@hq.dla.mil
Thirston	Phillips	DCMC-AS	(703)767-7414	thirston_phillips@hq.dla.mil
Bob	Schmitt	DCMC-O	(703)767-2444	robert_schmitt@hq.dla.mil
Ella	Studer	DCMC-OG	(703)767-3398	ella_studer@hq.dla.mil
Ken	Truesdale, LtCol USAF	DCMC-OD	(703)767-7488	kenneth_truesdale@hq.dla.mil
Frank	Wojtasek	DCMC-OC	(703)767-3405	frank_wojtasek@hq.dla.mil
Kathy	Zalonis	DCMC-OL	(703)767-2365	kathleen_zalonis@hq.dla.mil